

THE REGULAR SESSION OF THE BOARD OF COMMISSION
OF
UNICOI COUNTY, TENNESSEE
June 26, 2017

BE IT REMEMBERED that the Unicoi County Board of Commissioners met in Regular Session at the Unicoi County Court House on Monday, June 26, 2017, at 6:00 p.m. Present and Presiding, Honorable Marie Rice, Chairman, the Honorable Greg Lynch, County Mayor, Mitzi Bowen, County Clerk, Doug Shults, Attorney, and the following Commissioners:

ROLL CALL: Esq. Bridget Peters “Absent”, Esq. Marie Rice, “Present”, Esq. Kenneth Garland, “Present”, Esq. Glenn White, “Present”, Esq. John Mosley, “Present”, Esq. Todd Wilcox, “Absent”, Esq. Loren Thomas, “Present”, Esq. Gene Wilson, “Present”, Esq. Jason Harris, “Present”.

7- Present
2- Absent (Bridget Peters & Todd Wilcox)

Esq. Gene Wilson opened the meeting with Prayer and the Pledge to the Flag was led by Craig Masters.

Agenda Item #4
Approve Minutes of Prior Session

Motion made by Esq. Glenn White, said motion seconded by Esq. Gene Wilson to approve the Minutes of Prior Session (May 22, 2017). With the following correction: page 4, agenda item #13 to remove revisit this at next month meeting.

Motion unanimously approved
(Copy in file)

Agenda Item #5
Recognize Visitors and Citizens

None

Agenda Item #6
Approve Resolution Honoring Helen Edwards

Motion made by Esq. Kenneth Garland, said motion seconded by Esq. Gene Wilson to approve the resolution honoring Helen Edwards

Motion unanimously approved
(Copy in file)

Agenda Item #7
Old Business/New Business

Esq. Chairman Marie Rice informed the commission that the next budget meeting will be July 12th, 2017.

Esq. Gene Wilson stated that he wanted to commend the mayor and all that has help with the improvements that has been done around the court house, everything looks good.

Agenda Item #8
Adopt Public Record Policy

Motion made by Esq. Kenneth Garland, said motion seconded by Esq. Jason Harris to adopt the Unicoi County Public Records Policy

Motion unanimously approved
(Copy in File)

Agenda Item #9
Approve Litter Pickup Contract for I-26-Craig Masters

Motion made by Esq. Jason Harris, said motion seconded by Esq. Loren Thomas to approve the Litter Pickup Contract for I-26 between State of Tennessee, Department of Transportation and Unicoi County

Motion unanimously approved
(Copy in file)

Agenda Item #10
Discuss Jail Annex Fence-Sheriff Mike

Motion made by Esq. Gene Wilson, said motion seconded by Esq. Jason Harris to table agenda item #10 and refer back to building and grounds committee.

Motion unanimously approved

Agenda Item #11
Approve New Contract Language in Solid Waste Convenience Site Operations, ie, to renew any site contract as written for additional 1 Year term up to three consecutive years maximum, with 90 days' notice

Motion made by Esq. Gene Wilson, said motion seconded by Esq. Kenneth Garland to approve New Contract Language in Solid Waste Convenience Site Operations, ie, to renew any site contract as written for additional 1 Year term up to three consecutive years maximum, with 90 days' notice

Motion unanimously approved
(Copy in file)

Agenda Item #12

Award Contract for Operation of Waste Convenience Site with Recommendations from Solid Waste Committee

The County Mayor handed out copies of bids and motions on the Hoover site that was done in the solid waste committee.

Chairman of the solid waste Esq. Kenneth Garland informed the commissioners that at the Higgins Creek site the committee nominated Teresa Jones and at the Unicoi site they nominated Shane Church. Two motion were made for the Hoover Site one for Eddie Effler and one for Bryan Frost, both failed for lack of second.

Motion made by Esq. Kenneth Garland to give the bid at Hoover to Bryan Frost

Motion Fails for lack of second

Motion made by Esq. Gene Wilson, said motion seconded by Esq. Loren Thomas to accept the bid for Eddie Effler at the Hoover Site.

ROLL CALL: Esq. Jason Harris “Yes”, Esq. John Mosley, “No”, Esq. Kenneth Garland, “No”, Esq. Glenn White, “Yes”, Esq. Bridget Peters, “Absent”, Esq. Todd Wilcox, “Absent”, Esq. Loren Thomas, “Yes”, Esq. Gene Wilson, “Yes”, Esq. Marie Rice, “No”.

4- Yes

3-No

2- Absent (Bridget Peters & Todd Wilcox)

Motion Fails

Motion made by Esq. John Mosley, said motion seconded by Esq. Kenneth Garland to accept the bid for Linda and Jerry Lewis at the Hoover Site.

ROLL CALL: Esq. Gene Wilson “No”, Esq. Bridget Peters, “Absent”, Esq. John Mosley, “Yes”, Esq. Glen White, “No”, Esq. Loren Thomas, “Yes”, Esq. Kenneth Garland, “Yes”, Esq. Todd Wilcox, “Absent”, Esq. Jason Harris, “No”, Esq. Marie Rice, “Yes”.

4- Yes

3-No

2- Absent (Bridget Peters & Todd Wilcox)

Motion Fails

Motion made by Esq. Kenneth Garland to give the bid at Hoover to Janice Monroe

Motion Fails for lack of second

Esq. Gene Wilson left the meeting

County Mayor Greg Lynch stated per our county attorney, the only person that can make a motion is a commissioner who is changing their vote from no to yes.

Motion made by Esq. John Mosley, said motion seconded by Esq. Kenneth Garland to accept the bid for Bryan Frost at the Hoover Site.

Esq. Gene Wilson returns to meeting

ROLL CALL: Esq. Loren Thomas “Yes”, Esq. Todd Wilcox, “Absent”, Esq. Gene Wilson, “No”, Esq. Jason Harris, “No”, Esq. Kenneth Garland, “Yes”, Esq. John Mosley, “Yes”, Esq. Glenn White, “No”, Esq. Bridget Peters, “Absent”, Esq. Marie Rice, “Yes”.

4- Yes
3-No
2- Absent (Bridget Peters & Todd Wilcox)
Motion Fails

Motion made by Esq. Gene Wilson, to table this till next month meeting, when we have nine commissioners here, so we can elect somebody.

County Commission took a 5 minute break

Esq. Chairman Marie Rice stated the County Commission meeting will be back in session.

Esq. Gene Wilson withdraws his motion

Motion made by Esq. Kenneth Garland, said motion seconded by Esq. Gene Wilson to accept Shane Church bid of \$350.00 for the Unicoi Convenience site.

ROLL CALL: Esq. Marie Rice “Yes”, Esq. Todd Wilcox, “Absent”, Esq. Gene Wilson, “Yes”, Esq. Jason Harris, “Yes”, Esq. Kenneth Garland, “Yes”, Esq. John Mosley, “Yes”, Esq. Glenn White, “Yes”, Esq. Bridget Peters, “Absent”, Esq. Loren Thomas, “Yes”.

7- Yes
0-No
2- Absent (Bridget Peters & Todd Wilcox)
Motion Approved

Motion made by Esq. Kenneth Garland, said motion seconded by Esq. Gene Wilson to accept Teresa Jones bid of \$405.00 for the Higgins Creek Convenience site.

ROLL CALL: Esq. Marie Rice “Yes”, Esq. Todd Wilcox, “Absent”, Esq. Gene Wilson, “Yes”, Esq. Jason Harris, “Yes”, Esq. Kenneth Garland, “Yes”, Esq. John Mosley, “Yes”, Esq. Glenn White, “Yes”, Esq. Bridget Peters, “Absent”, Esq. Loren Thomas, “Yes”.

7- Yes
0-No
2- Absent (Bridget Peters & Todd Wilcox)
Motion Approved

Motion made by Esq. Gene Wilson, said motion seconded by Esq. Glenn White to extend Eddie Effler’s contract for a month and bring it back up at next month meeting, when we have nine people.

ROLL CALL: Esq. Bridget Peters “Absent”, Esq. Glenn White, “Yes”, Esq. Todd Wilcox, “Absent”, Esq. Loren Thomas, “Yes”, Esq. John Mosley, “No”, Esq. Jason Harris, “Yes”, Esq. Gene Wilson, “Yes”, Esq. Kenneth Garland , “No”, Esq. Marie Rice, “No”.

4- Yes
3-No
2- Absent (Bridget Peters & Todd Wilcox)
Motion Fails

County Attorney Doug Shults informed the commission that someone here needs to make a motion that has voted against the agenda item.

Motion made by Esq. Kenneth Garland, said motion seconded by Esq. John Mosley to extend Mr. Effler’s contract for one month, which would run out 30 days from time of contract, July 31, 2017.

Esq. Chairman Marie Rice stated we have to handle this again at some point and time. Esq. Loren Thomas stated we are putting this off for one month and going to bring it back on next month agenda, can it be brought up next month or does it have to be someone who voted against it bring it back up.

County Attorney Doug Shults stated he would answer that next month.

Esq. Marie Rice stated that maybe the sanitation committee needs to meet before next month meeting and could come back with a recommendation.

Esq. Kenneth Garland withdrew his motion

Motion made by Esq. Gene Wilson, said motion seconded by Esq. John Mosley to accept Jerry and Linda Lewis bid of \$350.00 at the Hoover Site.

ROLL CALL: Esq. Loren Thomas “Yes”, Esq. John Mosley, “Yes”, Esq. Glenn White, “Yes”, Esq. Jason Harris, “No”, Esq. Todd Wilcox, “Absent”, Esq. Gene Wilson, “No”, Esq. Kenneth Garland, “Yes”, Esq. Bridget Peters, “Absent”, Esq. Marie Rice, “Yes”.

5- Yes

2-No

2- Absent (Bridget Peters & Todd Wilcox)

Motion approved

Esq. Chairman Marie Rice asked that agenda Item #16 be moved to the next agenda item

Agenda #16

Budget Amendments

Motion made by Esq. Gene Wilson said motion seconded by Esq. John Mosley to approve the following budget amendments and the schools systems.

Accrued Payroll Adjustments:

Mayor: \$537.42 Debit 51300-201 Social Security and credit 51300-204 Retirement \$41.97, 51300-119 Accountants \$195.96, 51300-116 Secretary \$168.66 and 51300-162 Clerical \$130.83. **Total \$537.42.**

Election Commission: \$168.66, Debit 51500-201 Social Security \$168.66 and credit 51500-106 Deputy \$168.66. **Total \$168.66.**

Register of Deeds: \$253.74, Debit 51600-201 Social Security \$142.15 and credit 51600-106 Deputy \$142.15, Debit 51600-317 Data Processing Services \$111.59 and credit Clerical \$111.59. **Total \$253.74**

Assessor of Property: \$265.60, Debit 52300-201 Social Security \$ 265.60 and credit 52300-103 Assistant \$107.95, 52300-162 Clerical \$107.65 and 52300-210 Unemployment \$50.00. **Total: 265.60**

Trustee: \$245.33 Debit 52400-168 Temporary Personnel \$245.33 and credit 54200-103 Assistant \$117.13, 54200-106 Deputy \$110.20 and 54200-204 retirement \$18.00. **Total: \$245.33**

County Clerk: \$604.00 Debit 52500-201 Social Security \$302.00 and 52500-204 Retirement \$302.00 and credit 52500-106 Deputy \$201.20, 52500-162 Clerical \$201.40, 52500-189 other salaries and wages \$201.40. **Total \$604.00**

Circuit Court: \$1,102.84 Debit 53100-204 Retirement \$1, 1102.84 and Credit 53100-103 Assistance \$147.85, 53100-106 Deputy \$200.30, 53100-119 Assistance/Bookkeepers \$109.97, 53100-162 Clerical \$184.46, 53100-169 Part time Personnel \$264.38 and 53100-189 other salaries and wages \$195.88. **Total Circuit Court \$1,102.84**

Chancery Court: \$45.50 Debit 53400-320 Dues and Memberships \$45.50 and credit 53400-169 Part-Time Personnel \$45.50. **Total \$45.50**

Sheriff's Department: \$1,775.05 Debit 54110-207 Medical Insurance \$1,775.05 and credit 54110-105 Supervisor/Director \$375.05, 54110-115 Sergeant \$1,100.00 and 54110-161 Secretary \$300.00. **Total: \$1,775.05**

Work House: \$1,171.97 Debit 54220-207 Medical \$1,171.97 and credit 54220-105 Supervisor \$121.97, 54220-160 Guards \$460.00, 54220-201 Social Security \$340.00 and 54220-204 Retirement \$250.00. **Total \$1,171.97**

Civil Defense: \$58.10 Debit 39000 Fund Balance \$58.10 and Credit 54410-101 administrative \$58.10. **Total: \$58.10**

Rabies and Animal Control: \$1,841.46 Debit 55120-204 Retirement \$1,300.00, 55120-207 \$541.46 and credit 55120-105 Superior \$456.00, 55120-169 Part Time Personnel \$700.00, 55120-189 \$385.46 and 55120-201 Social Security and Wages \$300.00. **Total \$1,841.46**

Sanitation (litter): \$272.20 Debit 55720-513 Workman's Comp \$272.20 and Credit 55720-189 Other Salaries and Wages \$272.20. **Total \$272.20**

Total Accrued Payroll \$8,341.87

Board of Equalization: \$210.00 Debit 51210-332 Legal Notices, Recording and Costs \$210.00 and credit 51210-191 Board and Committee Member Fees \$210.00. **Total \$210.00**

County Building: \$780.00 Debit 51800-335 Maintenance (Building) \$780.00 and credit 51800-452 Utilities \$780.00. **Total \$780.00**

Assessor of Property: \$3,000.00 Debit 52300-355 Travel \$3,000.00 and credit 52300-317 Data Processing Services \$3,000.00. **Total \$3,000.00**

Circuit Court: \$118.28 Debit 53100-207 Medical Insurance \$118.28 and Credit 53100-169 Part-Time Personnel \$118.28. **Total \$118.28**

Juvenile Court: \$3,500.00 Debit 39000 \$3,500.00 and credit 53500-309 Contracts with Government Agencies \$3,500.00. **Total \$3,500.00**

Sheriff Department: \$29,314.00 Debit 54210-399 Other Contracted Services \$1,687.00 and 47680 Forest Service Grant \$1,133.00 and Credit 54210-189 Other Salaries and Wages \$1,500.00, 54210-116 Teacher \$1,120.00 and 54210-210 Unemployment Compensation \$200.00 Debit 54110-207 Medical Insurance \$625.00 and 54220-207 Medical Insurance \$170.00 and credit 54110-206 Life Insurance \$625.00, 54220-208 Dental \$20.00 and 54220-212 \$150.00. Debit 54210-432 Utilities (Jail) \$3,000.00 and credit 54220-432 (Annex) \$3,000.00. Debit 46990 Deputy Salary Supplement \$11,400.00 and credit 54110-106 Deputy \$11,400.00. Debit 42380 Highway Safety Grant Revenue \$11,299.00 and Credit 54110-499 Other Supplies and Material \$11,299.00. **Total \$29,314.00**

County Coroner/Medical Examiner: \$200.00 Debit 3900 Fund Balance \$200.00 and Credit 54610-310 Contracts with Public Agencies \$200.00. **Total \$200.00**

Health Department: \$1,200.00 Debit 55110-599 other Charges \$400.00 and credit 55110-336 Maintenance (equipment) \$400.00. Debit 55110-434 Natural Gas \$200.00 and Credit 55110-307 Communication \$200.00. Debit 46310 Health and Wellness Revenue \$600.00 and Credit 55900-499 Other Supplies and Materials \$600.00. **Total \$1,200.00**

Election Commission: \$337.88 Debit Printing Stationary and Forms \$337.88 and Credit 51500-355 Travel \$337.88. **Total \$337.88**

Unicoi County Highway: \$214,634.12 Debit 49100 Bonds Issued \$158,146.01, 62000-444 Salt \$21,289.87, 63100-418 Eqpt & Mach Parts \$9,354.31, 39000 Fund Balance Undesig. Fund Balance \$25,665.74. Credit 61000-307 Communication \$177.00, 62000-141 Foreman \$1,415.20. 53100-142 Mechanic \$2,820.00, 61000-307 Communication-Garage \$845.78, 63100-412 Diesel

Fuel \$2,762.71, 63100-415 Electricity \$1,716.92, 63100-424 \$565.70, 63100-425 Gasoline \$798.39, 65000-510 Trustee's Commission \$3,005.40, 66000-204 State Retirement \$14,000.00, 66000-206 Life Insurance \$178.48, 66000-207 Medical Insurance \$21,111.54 and 68000-714 Highway Eqpt \$164,637.00. **Total \$214,634.12**

Unicoi County School Board: **Total \$410,381.00** (copy in file)

ROLL CALL: Esq. Todd Wilcox "Absent", Esq. Kenneth Garland, "Yes", Esq. Jason Harris, "Yes", Esq. John Mosley, "Yes", Esq. Bridget Peters, "Absent", Esq. Gene Wilson, "Yes", Esq. Glen White, "Yes", Esq. Loren Thomas, "Yes", Esq. Marie Rice, "Yes".

7- Present
0-No
2- Absent (Bridget Peters and Todd Wilcox)
Motion unanimously approved
(Copy in file)

Agenda #13
Notice of Emergency Purchase Exceeding \$10,000.00 (bid threshold)-no vote needed

County Mayor Greg Lynch is notifying the commissioners that he exceeded the \$10,000.00 threshold on the jail sewer leak.
So noted/letter in file

Agenda #14
Approve Sheriff's Vehicle List for Sale

Motion made by Esq. Loren Thomas, said motion seconded by Esq. John Mosley to approve Sheriff's vehicle list for sale

Motion unanimously approved
(Copy in file)

Agenda #15
Discuss Health Savings Contribution for high deductible Plans

Motion made by Esq. Jason Harris said motion seconded by John Mosley to approve \$50.00 to the health savings contributions for high deductible plans.

ROLL CALL: Esq. Bridget Peters "Absent", Esq. Glenn White, "Yes", Esq. Todd Wilcox, "Absent", Esq. Loren Thomas, "Yes", Esq. John Mosley, "Yes", Esq. Jason Harris, "Yes", Esq. Gene Wilson, "Yes", Esq. Kenneth Garland, "Yes", Esq. Marie Rice, "Yes".

7- Yes
0-No
2- Absent (Bridget Peters & Todd Wilcox)
Motion approved

Addendum to the Agenda

Item # 1

Reconsider County's Contribution to Employee's Health Insurance Premium of \$520.00

Motion made by Esq. John Mosley said motion seconded by Loren Thomas to waive the addendum to reconsider County's Contribution to Employee's Health Insurance Premium of \$520.00

Motion unanimously approved
(1-Opposed Kenneth Garland)

Motion made by Esq. Kenneth Garland to leave it at \$520.00. Motion fails for lack of second.

Addendum to the Agenda

Item #2

Budget Amendment/Election Commission

Motion made by Esq. Glenn White said motion seconded by Gene Wilson to approve the budget amendment: Election Commission \$337.88 Debit 51500-349 Printing Stationary and Forms and credit 51500-355 travel \$337.88. **Total \$337.88**

Motion unanimously approved

Agenda #17

Motion for Adjournment

Motion made by Esq. Kenneth Garland said motion seconded by Jason Harris to adjourn the June 26, 2017 County Commission Meeting.

MARIE RICE, CHAIRMAN

GREG LYNCH, COUNTY MAYOR

MITZI BOWEN, COUNTY CLERK